



Employment Acceptance Contract

The student is obligated to honor this confirmation of employment.

Work term credit is given when a minimum of twelve weeks of employment, which has been approved by the Co-operative Education Office (in consultation with program instructors), has been successfully completed.

I, _____ a _____
(Student Name) (Name of Program)

student at the _____ campus, accept the
(Name of Campus)

employment offer made to me by _____ for my
_____ work term.

Date job offered:

Day

Month

Year

Date job accepted:

Day

Month

Year

Date job commences:

Day

Month

Year

Date job ends:

Day

Month

Year

Position Title: _____

Term of employment (i.e., # of weeks) _____ Salary: \$ _____

College of the North Atlantic is an educational body of the Government of Newfoundland and Labrador, and is therefore subject to the Access to Information and Protection of Privacy Act, 2015 (ATIPPA). Student Services is collecting your personal information to verify program objectives are met and to update your record. It will only be used for this purpose. This personal information may be disclosed to the employer. This personal information is collected under the authority of the College Act 1996 (SNL1995, Chapter C-22.1). Collected personal information will be stored in accordance with our normal network and information security measures. For further information about the collection and use of this information please contact the Associate Vice-President of Student Services at 709-643-7835. For more information about the ATIPPA please visit www.cna.nl.ca/about/atippa.asp.

I have read and understand the Privacy Statement above and consent to the collection and use of this personal information.

Student's Signature: _____

Employer's Signature: _____

Student Development Officer's Signature: _____