

Welcome
& welcome back

2026

Fall Orientation
Welcome Package

College of the North Atlantic, Clarendville Campus

CAMPUS CONTACTS

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Accessibility Services

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Executive Office Management (synchronous)

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Welcome to CNA Clareville

Welcome to CNA Clareville! This is where learning happens, friendships are made, coffee becomes a survival skill, and your inbox suddenly becomes very important. Whether you're here to earn a credential, explore a new career path, or simply figure out where your next class is, we're excited to have you as part of our campus community. This guide contains the key resources, services, and supports you'll need throughout the year. Use the table of contents to jump to any topic for more details, keep an eye on your student webmail for updates, and don't be afraid to get involved; the best college experiences often start with saying "yes" to something unexpected. Welcome to the adventure!

Important Dates

- Orientation: September 2, 2026
- Classes Begin: September 3, 2026
- PLAR/Credit Transfer Deadline: September 9, 2026
- Fee Deadline: September 30, 2026
- Health & Dental Opt-Out Deadline: September 30, 2026
- [Academic Dates](#)

Quick Links

- [MyCNA](#)
- [Student Self-Service](#)
- [Brightspace](#)
- [Student Webmail](#)
- [Teams](#)

Getting Set Up (What Every Student Must Do)

Before Classes Begin

- ✓ Log into [MyCNA](#)
- ✓ Access [Student Webmail](#)
- ✓ Check [Student Self-Service](#)
- ✓ Review [BYOD requirements](#)
- ✓ [Install](#) Microsoft Office
- ✓ Download [Brightspace Pulse](#)

Academic Success

Academic Advising

Your Academic Advisor can help with course planning, registration questions, and program-related decisions.

Brightspace

Brightspace is CNA's online learning platform where you'll access course materials, submit assignments, complete quizzes, and view grades.

Library Services

Access books, eBooks, research databases, computers, printing services, and study spaces through the campus library.

Online Academic Help Centre

Book online sessions with instructors for additional support in communications, math, and science.

Peer Tutoring

Receive free tutoring support or apply to become a paid peer tutor to help fellow students.

Accessibility Services

Students requiring accommodations can access services and supports designed to help them succeed academically.

Course Withdrawals & Refunds

Speak with Student Services before dropping courses to understand academic and financial impacts.

Exemptions, Credit Transfers & PLAR

Students seeking credit for previous education or experience must apply early in the semester.

Student Supports & Wellness

Guidance Counselling

Confidential support is available for personal, academic, and mental wellness concerns.

Student Development Services

Student Development Officers can assist with financial aid, scholarships, orientation, student life, employment programs, and campus involvement.

Health & Dental Plan

Full-time students are automatically enrolled in the health and dental plan. Coverage can be declined through Self-Service before the opt-out deadline.

Food Pantry

Students can anonymously access food and personal hygiene items when needed.

Student Emergency Fund

Emergency financial assistance may be available for unexpected needs related to food, housing, transportation, or medical expenses.

Sexual Violence Supports

Confidential supports, resources, and reporting information are available for students affected by sexual violence.

Health & Safety

Information about campus safety procedures, emergency preparedness, and student well-being resources.

Money Matters

Paying Fees

Tuition and fees are due **September 30, 2026**. Payments can be made online through Self-Service or at the campus.

Student Loans

Information and support are available for student loan applications, funding, enrolment confirmations, and repayment questions.

National Student Loan Service Centre (NSLSC)

Register with the NSLSC for updates on status, balance, and details of your student loan.

Scholarships & Awards

A variety of scholarships, bursaries, and awards are available throughout the academic year. Monitor your student email for opportunities.

Funding Agencies

Students with sponsored tuition or fees should submit their sponsorship documentation to their Admissions Officer before classes begin and are responsible for any costs not covered by their sponsor.

Program Cost Forms

Review program-specific fees, supplies, important dates, and academic schedules.

Campus Life

Student Representatives Council (SRC)

Get involved in campus life through the Student Representatives Council (SRC) and help represent student interests.

Events & Activities

Get updates about events on your CNA webmail.

Social Media

Follow the Clarendville Campus social media page on [Facebook](#) to stay informed about campus news, events, and opportunities.

Student Employment Opportunities

Find part-time, summer, and graduate employment opportunities, along with career-related resources.

Campus Resources

Parking

Students may park in designated campus parking areas, including overflow parking.

Lockers

Lockers are assigned after classes begin and are available for student use throughout the academic year.

Housing & Accommodations

Resources are available to help students locate housing and understand tenant rights and responsibilities.

Cafeteria

Vending machines and microwaves are available on campus. Cafeteria food services are currently unavailable.

Textbooks

Textbook information is available through advisement sessions, instructors, and MyCNA.

Bookstore

Bookstore available for campus based and online students.

Computer Services & Online Helpdesk

Get help with passwords, accounts, and other technology-related issues.

Policies & Procedures

Student Code of Conduct & Appeals

Know your rights and responsibilities as a CNA student and learn how to appeal academic or non-academic decisions.

ATIPP / Privacy

CNA protects your personal information and follows provincial privacy legislation.

Forms

Forms for withdrawals, credit transfers, exemptions, deferred exams, and other requests are available online.

Weather Closures

Campus closures and delays are communicated through School Messenger, student email, and campus social media.

Who Do I Contact?

Question	Contact
Student Loan Questions	Lori Thornhill
Scholarships & Awards	Lori Thornhill
Student Life & Orientation	Lori Thornhill
Counselling	Wendy Monk
Accessibility Services	Dawn Brushett / Allison Strong
Academic Questions	Academic Advisor
Passwords & Technology	IT Helpdesk
Registration	Admissions Officer
Fees & Payments	Student Self Service

Academic Success

Academic Advising

During any type of post-secondary, it is important to understand that you are now your own advocate. Each student is assigned an Academic Advisor, and this individual will be your contact for any program-related concerns such as reviewing course registration, questions regarding your current and future courses, adding or dropping courses, etc. Please reach out to your Advisor to have a quick chat whenever you need advice. You will meet your advisor during your program information session in September.

Brightspace

Our online courses and programs are offered through a learning environment called **Brightspace** (formerly known as Desire2Learn (D2L)) which contains many features that will enhance your learning experience. Students who use Brightspace can access course content, post to discussions, submit assignments, complete online quizzes, email instructors and other students, and check their grades. Please check out the [Know How video](#) that demonstrates the tools that your instructor may or may not use in your course.

Brightspace Pulse App

[Brightspace Pulse](#) is an app that helps students find out what's new and what's next. You can use it to stay up to date and prepared by unifying course calendars, assignments, grades, and news during the busiest times.

Brightspace Email

Students and instructors can use email within their courses to communicate on course related information. Please note, you cannot email to external email addresses using Brightspace email.

Brightspace News

Within the Brightspace common area there is a primary news section where announcements regarding registration schedules, exams, etc. are posted. Within your individual courses, there is a news section that your instructor may use to communicate course related information.

Library Services

The Clarendville Campus Learning Commons / Library comprises a large selection of materials and offers diverse services. The Library has approximately 20,000 items focusing on our core programs. Our college database subscriptions cover all course-related topics and there are millions of journal articles and electronic books to browse. There are computers and printing capabilities available. With comfortable furnishings and quiet areas, the library is the perfect place to start and end your day.

Online Academic Help Centre

CNA offers an Online Academic Help Centre in collaboration with our instructors. You can use your student webmail/office 365 account credentials to book a session with an instructor to get help with communications, math, or science courses.

Peer Tutoring

Through the Peer Tutoring Program, a student needing academic assistance in a subject area is paired with a student who is in good academic standing. Tutors earn an hourly wage of \$20.00 per hour. Students can receive up to free one-on-one tutoring.

The *objectives* of the Peer Tutoring Program are to help students:

- ✓ increase their skills in the selected areas;
- ✓ keep on par with peers;
- ✓ feel good about themselves; and
- ✓ enjoy and succeed at college work.

The *Terms of Reference* for the Tutor are as follows:

- ✓ Submit applications to Student Services with signatures from subject area Instructors;
- ✓ Be a full-time student in good standing;
- ✓ Possess good interpersonal skills;
- ✓ Be prepared to work minimum of 2 hours per week, even during exam period when demand is the highest; and
- ✓ Understand that failure to attend 2 tutoring sessions without notifying the assigned student(s) may result in termination from the tutoring program. If additional tutoring is allowed, it will be at the discretion of Student Services.

The Tutee must:

- ✓ maintain proper classroom attendance and show initiative in class;
- ✓ be responsible for all books, pens, paper, and other materials as they are needed and be on time;
- ✓ understand that failure to attend 2 tutoring sessions without notifying the assigned tutor may result in termination from the tutoring program (additional tutoring will be at the discretion of Student Services);
- ✓ complete forms related to the Peer Tutoring Program when requested; and
- ✓ be responsible for contacting the Tutor if they cannot attend a session.

Benefits for Tutees:

- ✓ Increased individual instruction
- ✓ Improved grade point average
- ✓ Increased self-esteem

Benefits for Tutors:

- ✓ Increased knowledge in the subject area
- ✓ Increased self-esteem
- ✓ Increased tolerance, acceptance, and awareness of others
- ✓ Extra work experience for your resume
- ✓ Earn extra money

For further information or an application on campus, please contact [Wendy Monk](#), Guidance Counsellor. For online students, please visit the [Peer Tutoring site](#) on MyCNA.

Accessibility Services

The College offers accommodations to students with disabilities. Students are responsible for notifying the College if disability services are required. Students should self-identify on the admission application. If you did not do this, please get in touch with [Dawn Brushett](#), Coordinator of Accessibility Services for the Clarendville campus at the beginning of the semester. It's never too late! You will be required to provide documentation such as an assessment report or information documenting your disability, complete a pre-entry interview, and agree to disclose details to appropriate personnel for the purpose of implementing the accommodations. Accommodations may include quiet testing space, adaptive technologies, extra time, etc.

You should arrange to meet with the Resource Facilitator, [Allison Strong](#), within the first two weeks of the semester and maintain communications with her throughout the term. You must contact the Resource Facilitator at the beginning of each semester to avail of accommodations for the term. For more information, please contact [Dawn Brushett](#) or [Allison Strong](#). Appointments can be arranged on campus or virtually through Microsoft Teams or telephone/email.

Course Withdrawals & Refunds

If you wish to withdraw from a course, you should first speak with [Wendy Monk](#), Guidance Counsellor, to see how dropping a course might impact your program. If you are funded by a student loan or a sponsored student, you should contact [Lori Thornhill](#), Student Development Officer, to see how dropping a course(s) will affect your loan. Students would have to complete a [Change in Course Registration](#) form to be submitted to the Admissions Officer responsible for your program. If you are within the applicable time frame for a refund, allow 2-3 weeks for refund to be issued from CNA Headquarters. Refunds for sponsored/student loans are returned to the sponsor/Student Aid.

Students who have completed online registration and have chosen an incorrect course for Fall Semester can contact the Admissions Officer responsible for your program for a "Change in Course Registration Form" – it is recommended that you speak with an academic advisor or our guidance counsellor for advisement prior to dropping or adding any courses. Once you have been enrolled in courses for the Fall Semester, please login into your account to check for accuracy; this usually completed the first week of classes.

Exemptions, Credit Transfers & PLAR

The deadline to submit an Application for Exemption/Credit Transfer and Prior Learning Assessment is one week after semester start. For the Fall 2026 semester, the deadline is September 9, 2026. Forms can be submitted to the Admissions Officer responsible for your program.

Student Supports & Wellness

Guidance Counselling

Personal, emotional, and academic problems are a normal part of student life. Counselling Services are available to support all registered CNA students in coping with these challenges. We offer a variety of services to help you:

- Individual counselling sessions in a private, supportive, and confidential environment
- Crisis intervention and crisis management
- Sessions and workshops to help you develop the necessary skills to succeed at CNA (i.e., study skills, time management skills, etc.)
- Workshops and awareness campaigns to promote overall wellness (i.e., mental health awareness, stress management, mindfulness, etc.)

To schedule an appointment with the Guidance Counsellor at Clarendville campus, please contact [Wendy Monk](#).

Student Development Services

Student Development Officers (SDOs) provide a variety of student engagement and support services at College of the North Atlantic campuses. As a student at CNA, SDOs are your first-stop for many services including preparing to become a student at CNA, financial aid information, the orientation process including sessions and activities, scholarships and awards, graduation, and becoming familiar with and following the Student Code of Conduct, as well as Student Rights and Responsibilities. The SDOs advise and support the Student Representatives Council (SRC) at each campus, which is an important part of student life. During your time as a student, the SDOs are involved in student and graduate employment programs which may include connecting students to industry through the organization and delivery of career fairs, and supervising student employees.

As well, SDOs coordinate and participate in local and provincial recruitment strategies including signature events, campus tours, recruitment information sessions, and career fairs. SDOs are a liaison between students, staff, faculty, campus college administration, senior college management and work together to connect and support students, alumni, employers, and friends of the College. Appointments can be arranged with [Lori Thornhill](#), Student Development Officer.

Health & Dental Plan

CNA provides full-time students with a mandatory health and dental insurance plan. Students will have access to drug, extended medical, and dental insurance coverage. Full-time students are automatically charged for this coverage. If you do not want this insurance, it is your responsibility to decline the coverage through the Student Self Service before the deadline of **September 30, 2026**. Family coverage is available at an additional cost. For details on all Health & Dental benefits contact [Mary-Ellen Alexander](#). For more information please visit [Green Shield](#). You can visit the Student Support section of the College's website for detailed information on what is involved with the plan or visit this [website](#).

Students can print their own [Student Health ID cards](#).

Food Pantry

CNA has a Food Pantry initiative at each of its 17 campuses to support student food security. Food security has been linked with positive mental health and well-being and student success. The pantry stocks non-perishable foods along with personal hygiene items to help support students when in need. Accessing the pantry is completely anonymous and does not require approval from the Student Services staff at the campus. The pantries are accessible by all students when a need arises. At the Clarendville campus, the pantry is located in the Student Services area on the second floor. For more information or how to donate, please reach out to [Lori Thornhill](#), Student Development Office.

Student Emergency Fund

The purpose of the CNA Student Emergency Fund is to provide financial assistance to students encountering unexpected emergency financial circumstances, focused around four core areas: Food, Shelter, Medical, and Transportation. Please contact [Wendy Monk](#), Guidance Counsellor, for assistance.

Sexual Violence Supports

CNA provides confidential support for students affected by sexual violence, whether the incident occurred on or off campus. Students can access counselling, crisis intervention, information about reporting options, referrals to community resources, and assistance navigating CNA's Sexual Violence Policy and Procedures. More information can be found at [myCNA](#). 24/7 crisis and support services are also available. Please contact [Charlene Walsh](#), Manager – Student Relations.

24/7 Support

- End Sexual Violence Support Line: **1-800-726-2743**
- Domestic Violence Help Line: **1-888-709-7090**
- Mental Health Crisis Line: **811**

Health & Safety

CNA is committed to providing a safe, healthy, and supportive learning and working environment through its Occupational Health and Safety Management System (OHSMS). The college promotes a culture of shared responsibility, where students, employees, and visitors are expected to prioritize safety, help prevent hazards, and contribute to a healthy campus community. The OHSMS focuses on continuous improvement and is guided by the values of excellence, diversity, transparency, respect, and integrity. Please visit [myCNA](#) for more details or contact the [Occupational Health and Safety Department](#)

Money Matters

Paying Fees

Fees are due **September 30, 2026** for the fall 2026 semester. Tuition and course fees can be paid at the campus as well as online using Visa, Visa Debit, and MasterCard through Student Self Service by visiting [Student Self Services](#). If a credit card is not available to you, then payment by cheque (be sure to include your student ID) can be sent to:

CNA, Clarenville Campus
69 Pleasant Street,
Clarenville, NL A5A 1V9

Please visit our [website](#) for detailed information on all applicable fees and related charges.

Student Loans

Student loan assistance may be available from the provincial and federal government. More detailed information (including repayment) is available at [My CNA](#). Out of province students should check with the Student Aid office within your jurisdiction.

Student Aid borrowers will have their loans processed when their enrollment status is confirmed and will take 7-10 business days to reach your bank account. You do not need to do anything and once the loan is processed. When your loan is processed a confirmation email is sent to your [CNA Student Webmail](#). You can also track information regarding your student loan (Newfoundland & Labrador students only) by [logging into the portal](#) using your username and password.

Tuition and related fees will be deducted from your loan which is submitted to the student loan portal by Student Aid. **Please note** that if you are awarded a student loan and you **opt out of Health and Dental coverage**, this amount will **not** go back directly to you. Instead, it will be refunded back to the National Student Loan Service Centre and be deducted off of the total debt owing. We are not permitted to deduct fees for textbooks therefore you should ensure you have funds available to purchase your textbooks until you receive your loan.

Please contact [Lori Thornhill](#), Student Development Officer, for more information related to your student loan and its release.

Loan Repayment

If you previously had a government sponsored loan and you are registered as a full-time student, you do not have to make payments while attending post-secondary. You must register for the [National Student Loan Service Centre Online Services](#) and request a Confirmation of Enrollment via your account. *Please note that this must be requested and completed each semester individually.*

National Student Loan Service Centre (NSLSC)

Register with National Student Loan Service Centre Online Services

The [National Student Loan Service Centre Online Services](#) is pleased to provide a way for you to get information and details about your student loans. [Setting up an online account will allow you to:](#)

- Check the status of your student loan
- Check the balance of your loan
- Review details of new loans you've recently received
- Update your Mailing and Permanent Addresses and other contact information on-line
- Access your T4A tax slip in your Mailbox
- Submit a request to confirm your enrolment
- Review your loan payment and transaction history
- Receive helpful information about your loan in your Personal Message Centre
- Customize Your Repayment: Use this tool to create a request form to increase or decrease your monthly payment.
- Get Repayment Assistance: If you qualify for periods of Repayment Assistance, the government will help make payments toward your loan. You could be approved to receive interest and/or principal Repayment Assistance.

Scholarships & Awards

CNA provides an opportunity for students in many programs to compete for a variety of awards, scholarships, bursaries and prizes. These awards are made possible by the generous contribution of donors which include numerous organizations, companies and individuals. A list of [scholarships/awards](#) is available to students. Check your [College Student Webmail](#) account for more scholarship announcements. Deadlines vary throughout the year, but most are mid-January. Check the application for exact deadline date.

Funding Agencies

If your tuition and fees are being paid by a sponsor, such as an employer, government agency, or funding organization, you must provide written confirmation outlining the costs that will be covered. Sponsorship documentation should be submitted before classes begin to avoid delays in processing. Students are responsible for ensuring all sponsorship paperwork is received by the College and for understanding any costs that are not covered by their sponsor.

Submit your sponsorship authorization to the Admissions Officer for your program before classes begin. If you have questions regarding sponsorship or funding, contact your Admissions Officer.

Jobs, Growth and Rural Development cheques will be sent to the campus by the department. Once the cheque is received, you will need to sign-it and it will be applied to your student account.

Program Cost Forms

[Program-Cost-Forms](#) list all compulsory fees associated with individual programs as well as semester start and end dates, required supplies, and scheduled holidays for the academic year. All costs and dates are subject to change without notice.

Campus Life

Student Representatives Council (SRC)

Student Representatives Council (SRC) members are elected each year and are an integral part of student life on campus. Each campus elects members at the beginning of each academic year. The SRC is governed by a constitution and has a responsibility for planning and organizing various extra-curricular activities on behalf of the student body. The SRC has an advisor on behalf of Student Services which, at the Clarenville Campus, is the Student Development Officer. Full-time and part-time students are eligible to run. However, part-time students cannot hold the President's position. Positions include President, Vice-President, Secretary, and Treasurer. Additionally, each program may elect, or otherwise have appointed, at least one student to serve as a Class Representative.

Information regarding the nomination and election process will be distributed during orientation. If you are interested in running for a position on the SRC, please see [Lori Thornhill](#).

Events & Activities

There are events, activities, and opportunities happening on campus and online throughout the year. Getting involved is a great way to meet other students, enhance your college experience, and even win prizes. Be sure to check your [CNA student webmail](#) regularly for updates and event information.

Social Media

Follow the Clarenville Campus social media page on [Facebook](#) to stay informed about campus news, events, and opportunities.

Student Employment Opportunities

CNA's Student Job Finder connects students and alumni with employment opportunities by posting current job openings from employers. The site is updated regularly and features a variety of part-time, full-time, seasonal, and career-related positions to help students gain experience, build skills, and explore career opportunities. Visit [myCNA](#) for details.

Campus Resources

Parking

Students are permitted to park in the front or back parking lots with additional parking in the overflow lot. Students are advised that traffic is one way around the rear of the building for safety.

Lockers

Lockers are available and will be assigned to students after classes begin in September 2026. The locker is assigned to that student for the duration of the study period as per policies outlined in the Locker Use Agreement.

Housing & Accommodations

Accommodations Listing

An Accommodations List is available on our [campus website](#). This list is updated throughout the year and contains information on many available accommodations in the area surrounding the Clareville campus.

Landlord and Tenant Relations

If you have any questions on the Residential Tenancies Act, Security Deposits, Rental Agreements, Termination Notices, legislation, statutory conditions, etc., please contact the Residential Tenancies Office at:

Government Services Center

149 Smallwood Drive

P.O. Box 8700

Mount Pearl, NL A1B 4J6

Telephone: (709) 729-2608

Toll Free: (877) 829-2608

Fax: (709) 729-6998

Email: landlordtenant@gov.nl.ca

Website: <https://www.gov.nl.ca/gs/landlord-tenant/>

It is recommended that you obtain a copy of the Residential Tenancies Act for your complete information on your rights and obligations.

Housing with Other Students

Although the law has specific provisions to govern your relationships with your landlord, it leaves the terms of your relationship with your co-tenant (roommate) up to you. If you do not think of potential areas of disagreement now, you may well end up fighting with those with whom you share living quarters. Not only will this be disruptive to your personal and academic life (especially at exam time), but it can involve you in expensive and uncertain situations – such as paying rent and utilities that should be your co-tenants' responsibility. It is easy, however, to avoid such problems. Simply talk to your co-tenant(s) and put the terms of your arrangement in writing. You may be responsible for the actions of others. The key issues you should resolve are how you will split the cost of rent, utilities, groceries, and other expenses as well as responsibility for a co-tenant who “disappears” mid-term.

Cafeteria

Cafeteria services are not available currently. Microwaves are provided courtesy of the Student Representative Council. There are vending machines in the cafeteria.

Textbooks

Book lists will be available to students during their advisement sessions taking place on Wednesday, September 2 and 3, 2026. Students may choose to utilize hard copy books that they obtain second hand or from other sources (i.e., CNA Used Textbooks Facebook group). Previous editions of text may be acceptable however students are advised to confirm with their instructor prior to purchasing a previous edition.

A list of all courses being offered in the fall, with the corresponding e-textbook option, is available to students on [MyCNA](#). This list is compiled with information from each campus and students are encouraged to confirm the specific textbook needed with their instructor as there may be differences from campus to campus offerings. The list contains a suggested source from which students can directly purchase the e-book and e-books will not be available for purchase from campus bookstores. Prices will not be provided on the CNA site since in some cases students may have several options to purchase and the price will vary.

Some textbooks do not have an e-textbook alternative. These textbooks will be listed as such and students will need to contact their campus for directions on how to obtain their textbook. Some courses may require other resources (software, lab manuals, equipment or supplies) and this information will be obtained directly from the Campus. Industrial Trades students need to connect with their campus for specific program resources. If a student is uncertain, they should contact their instructor to making a purchase since e-textbooks are non-refundable.

Bookstore

The campus bookstore hours are: Monday-Friday from 8:30 a.m. – 12:00 p.m. and 1:30 p.m. – 3:00 p.m. For more information, please contact [Willis Caines](#), Storekeeper.

For Online Students, please find details [here](#) for the process to order your textbooks. Orders can be placed with the [Online Bookstore](#). Orders are processed within **three business days** of receiving payment. During the first two weeks of a semester, please allow **five business days** for processing due to a higher volume of orders. Please contact [Alexandra Phillips](#), Storekeeper for more information.

Computer Services & Online Helpdesk

Students experiencing technical difficulties can contact Campus IT at the Clarendville campus. Students having trouble with passwords can reset their own password by [visiting this site](#).

As some of our courses will be housed virtually, a dedicated [Online Learning Helpdesk](#) support team is available to serve your technical support needs. Team members possess a wide range of technical skills and look forward to answering your questions, finding solutions to your problems, and ensuring that your online experience is an enjoyable one. We aim to provide prompt courteous service within 24 hours. **NOTE:** When corresponding with the Helpdesk, include your course name/number and Student ID number and details on the problem you are experiencing, including any error messages you may have received.

Policies & Procedures

Student Code of Conduct & Appeals

College of the North Atlantic students are expected to follow a [code of conduct](#) and, within this policy, also have certain rights and responsibilities. All registered students of the college may appeal a decision or ruling which affects them as it pertains to academic matters as well as matters of student discipline, student rights, and student responsibilities through an [academic appeal](#) or [non-academic appeal](#).

ATIPP / Privacy

When we collect personal information on applications, forms, etc., it will be for the purpose of facilitating admissions, registration, academic progression, graduation, etc. More information is available on our [website](#). A [Consent for Release of Information](#) form must be signed/submitted and indicate what information and to whom it can be disclosed. This form does not enable a third party to advocate or speak on behalf of a student.

Forms

[CNA's Forms and Resources](#) page provides quick access to commonly used student forms and guides, including requests for transcripts, course registration changes, personal information updates, academic appeals, examinations, credit transfers, and graduation applications, along with user guides and other helpful student resources.

Weather Closures

Campus closures will be communicated through our School Messenger System via text message, email and/or landline phones. Notices will only be sent to students who have opted in. To receive these notifications, visit [Self Service](#) to ensure your personal information (telephone, email) is up-to-date. If you did not opt-in, text 978338 with a response of "Y" or "YES". Also, we will communicate any campus closures through your College Student Webmail and our [campus Facebook page](#).