

WELCOME & WELCOME BACK!



Important Dates Fall Semester

Tuesday, 20 September – Last day for adding courses

Tuesday, 4 October – Last day to opt out of Health & Dental Plan

Tuesday, 4 October – Fees Due

Tuesday, 1 November – Last day to drop courses without academic prejudice

Friday, November 11 – No Classes (Remembrance Day)

Thursday, 22 December – Last day of Fall Semester

Friday, 23 December- Tuesday, 3 January – Holiday Break



Important
Dates



cna

Campus Contacts

- Campus Manager – Jan Peddle (Jan.peddle@cna.nl.ca)
- Office Administrator – Tanya Lomond (Tanya.Lomond@cna.nl.ca)
- Counsellor – Nichole Pickett (Nichole.pickett@cna.nl.ca)
- Accessibility Services – Paula Gillis (Paula.Gillis@cna.nl.ca)
- SDO/RF– Samantha Allen (Samantha.Allen@cna.nl.ca)
- Contract Training – Patricia Cousins (Patricia.cousins@cna.nl.ca)
- Library Technician – Pamela Hardy (Pamela.Hardy@cna.nl.ca)
- Book Store – Debbie Downey (Debbie.Downey@cna.nl.ca)



Health & Dental Plan

- **Mandatory** for students doing programs 15 weeks or more
- Single or Family Coverage (Changing from single to family must be done online through Student Self Service before the opt-out deadline)
- Students may only opt out if **alternate coverage** is entered through Student Self Service before the opt-out deadline (October 4, 2022)

For Health & Dental Inquiries, please contact
Mary Ellen Alexander at 643-7927 or
Maryellen.Alexander@cna.nl.ca



Academic Advising

- All students will be assigned an Instructor who will be their Academic Advisor for their entire program.
- An Academic Advisor can assist a student with course planning, registration, and academic counselling. An advisor is also able to direct students to any college resource that will assist in their success. Your academic advisor is an advocate who is interested in your development and career plans.

ACCESSIBILITY SERVICES

Provide Academic Accommodations

- Physical, neurological, psychological, intellectual or sensory disabilities
- Includes assistive technology training, test taking strategies, learning strategies and testing services (quiet space, extra time)



Scholarships, Awards and Bursaries

- There are provincial and campus based CNA scholarships that are available. Deadlines for most are mid-January
- There will be scholarship presentations in each class during November to go over requirements and support in applying.
- Applications are available by visiting www.cna.nl.ca/awards and searching by campus or program.
- Last year CNA-PAB students earned over \$24,000 in awards!

Please submit applications to
Jeff Patry



Student Webmail Access

- An email account is provided to every student
- To access your college webmail account, visit:
<http://webmail.cna.nl.ca>
- Can be set up on your smartphone

Students are encouraged to use and check their email often because Important information is sent by college staff and instructors about Programming, campus closures, scholarships, etc.



Student Webmail as a Push Button on your Phone

Step 1:

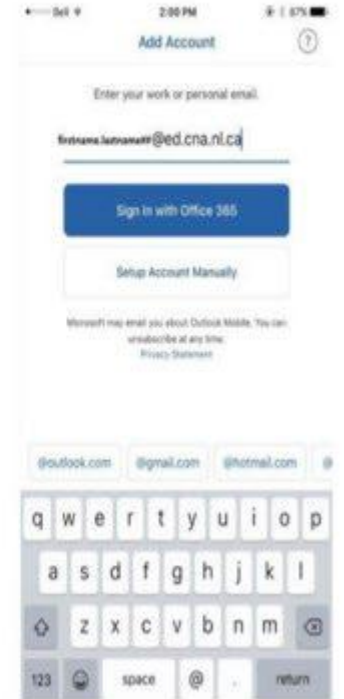
Visit the App store and download "Outlook"



Student Webmail as a Push Button on your Phone

Step 2:

Enter your college email and select "Sign In with Office"



Student Webmail as a Push Button on your Phone

Step 3:

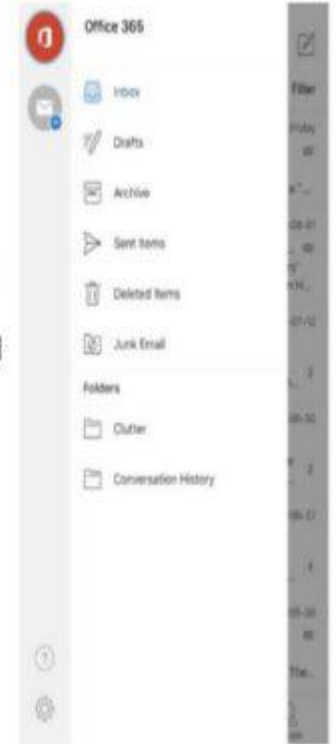
You will be forwarded to a page where it will prompt you to enter your password for your college email. Enter the password and press "Sign In with Office 365"



Student Webmail as a Push Button on your Phone

Step 4:

A message should pop up asking you to either turn on or off notifications; turn it on so you get a notification when you get an email. Your e-mail is now set-up! The orange circle is the college email and if you click the one in under it you can add another email such as a personal.



Peer Tutoring

- Students needing academic assistance are paired with other students in good academic standing
- Tutors earn \$15/hour
- Students are eligible for up to 15 hours per semester of peer tutoring based on application and recommendation from their instructor or academic advisor

Please see Jeff Patry, Guidance Office for more information on being a tutor or receiving tutoring assistance



Student Council

- Each class is required to have at least 1 representative (preferably two)
- Council meetings are typically 30 minutes per week during one lunch hour
- There are three elected positions based on class representatives:
 - President
 - Vice President
 - Secretary/Treasurer

For more information on Student Council,
Please see Samantha Allen



Campus Facilities/Services

- Library
- Bookstore
- Counselling Services
- WIFI
- Personal Protective Equipment
- Student Cards



Questions about CNA?

Ask your Student Development Officer!

Samantha Allen

Tel: 709 695 4035

samantha.allen@cna.nl.ca



Port aux Basques Campus

www.cna.nl.ca

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College of the North Atlantic