



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL POLICY

TOPIC: STUDENT CODE OF CONDUCT

Policy No.	SS-201	Division	Student Services
Related Procedure	n/a	Board Policy Ref.	n/a
Related Policies	SS-201-PR	Effective Date	January 6, 2025 (R7)

1. PURPOSE AND SCOPE

The purpose of the Student Code of Conduct (the Code) is to outline standards of behavior at College of the North Atlantic (CNA), which contribute positively to a safe and respectful learning environment and support a climate of civility, equity, diversity, and inclusion. Additionally, the Code provides a framework for addressing non-academic misconduct.

CNA encourages the resolution of conflicts at the individual, classroom, and campus levels whenever possible. If resolution is unsuccessful, the Code outlines the process for informal resolution and formal review as well as potential consequences of misconduct. It's important to note that this Code is educational and administrative in nature and not considered legal proceedings. The Head of Campus may intervene at any point of the process based on information available and make decisions based on the safety of CNA community members.

CNA has a responsibility to investigate and adjudicate potential violations of the Code in a manner that adheres to the principles of justice, procedural fairness, integrity, and impartiality to ensure that the rights, responsibilities, and obligations of all CNA community members are respected.

The Code will apply to student conduct that takes place on CNA property and premises, and to the use of CNA telephones, computers, and networks, including email addresses and hosted social media platforms and websites (e.g., Facebook, Instagram, TikTok, X).

The Code will apply to student conduct occurring off campus when:

- students are on a course or participating in an organized class activity;
- students are participating in a CNA sanctioned activity;
- students are acting as delegates, designated representatives of CNA, or as members of a CNA group or organization at sanctioned activities; and
- in circumstances where the potential consequences of the conduct may adversely affect the student's course of learning, teaching or work at CNA, or where the conduct may damage the reputation of CNA.

The Code also applies to general student conduct:

- via telephone, computer, or other electronic devices (e.g., email, social media); and
- whether acting individually or in a group.

Where it appears that a concern is outside of the scope of the Code or it is one that should be more appropriately dealt with under another policy or procedure, CNA reserves the right to determine the approach to deal with the concern or refer it to the appropriate forum.

Potential violations involving discrimination/harassment and sexual violence will be referred to the Harassment Policy (PO-005) and the Sexual Violence Policy (PO-002), respectively. It is understood that any findings or decisions made under the Harassment Policy (PO-005) or the Sexual Violence Policy (PO-002) may be within the jurisdiction of the Code in regards to sanctions or remedies.

In cases in which criminal or civil proceedings have been taken, CNA may take action under the Code, including the application of temporary/interim measures if there is reasonable basis that any violation under the Code has occurred.

2. POLICY

CNA is a learning, teaching, and working community of students, faculty, and staff, and external partners and stakeholders committed to providing a safe environment which is respectful of the rights, responsibilities, well-being, and dignity of all its community members. Students are entitled to a healthy and safe environment but are also required to follow the code of ethics prescribed by the program area(s) by CNA, brokering institutions, and those implied by accreditation.

All students are expected to conduct themselves in a responsible and respectful manner consistent with CNA regulations and policies, departmental policies, and federal, provincial, and municipal laws, as well as codes of ethics that govern students who are members of regulated professions. Students have a right to appeal sanctions or remedies delivered under the Code.

All students are expected to conform to the Code as outlined.

3. PROCEDURE

The Associate Vice President, Student Services shall ensure that procedures are developed and implemented in accordance with the Code.

Approval History	
Approved by President	June 20, 1997
Reviewed	April 2, 2007
Revision 1	September 3, 2014
Revision 2	November 4, 2016
Revision 3	August 28, 2017
Revision 4	October 11, 2023
Revision 5	June 4, 2024
Revision 6	December 3, 2024
Revision 7	January 6, 2025