



**Program Orientation Sessions
Winter 2022 Semester
Prince Philip Drive Campus**

All orientation sessions will now take place virtually. It is important you attend this session at the time indicated for your program. A link will be provided for all students from an instructor/instructional coordinator prior to the start date. Regular classes will begin on **Monday, January 10th, 2022.**

Program	Start Date/Time	Start Time	Location
Accelerated Software Development (ASD) 2 nd and 3 rd semester	Thursday January 6, 2022	2:00 p.m.	On Teams (will send the teams invite)
Applied Music 2	Thursday January 6, 2022	11:00a.m.	Online (TEAMS) with Wade Pinhorn
Applied Music Year 1	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Wade Pinhorn
Art & Design Essentials	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Emily Pittman
Autobody (Entry Level)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Gary Hickey
Automotive Service Technician (Entry level)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Criag Mulchay
Automotive Service Technician (Entry level)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Mike Coombs

Business Management I	Thursday January 6, 2022	3:00 p.m.	Online via Teams with Sharon Kent
Business Management II	Friday, January 7, 2022	10:00 a.m.	Online via Teams with Sharon Kent
Business Management III	Friday, January 7, 2022	11:00 a.m.	Online via Teams with Sharon Kent
Community Recreation Leadership Year 1	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Paul Lahey and Megan Reardon
Community Recreation Leadership Year 2	Thursday January 6, 2022	11:00a.m.	Online (TEAMS) with Paul Lahey and Megan Reardon
Comprehensive Arts and Science (CAS) Transition (Session 1)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
Comprehensive Arts and Science (CAS) Transition (Session 2)	Thursday January 6, 2022	11:00 a.m.	Online (TEAMS)
Cook (Entry level)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Gil Bromley and Derrick Collier
Computer System Networking (CSN) 1 st and 2 nd year	Thursday January 6, 2022	2:00 p.m.	On Teams (will send the Teams invite)
Early Childhood Education Year 1	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Melanie Collett, Michelle Lynch-Cooke, Tiffany Whitten, and Carol Lacosta
Early Childhood Education Year 2	Thursday January 6, 2022	12:00 p.m.	Online (TEAMS) with Melanie Collett, Michelle Lynch-Cooke, Tiffany Whitten, and Carol Lacosta
Graphic Communication Year 2	Thursday	12:00 p.m.	Online (TEAMS) with Paul Burke and Andrea Kirby
Graphic Design Year 1	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with J. Barry, Ray Fennelly and Craig Chislett
Graphic Design Year 2	Thursday January 6, 2022	12:00 p.m.	Online (TEAMS) with J. Barry, Ray Fennelly and Craig Chislett

Information Technology Career focus (ITCF)	Friday, January 7, 2022	10:00 a.m.	Online (Teams) with Kerry Ryan and Bridget Canning
Journalism Year 1	Thursday January 6, 2022	11:00a.m.	Online (TEAMS) with Frank Carroll, Jeff Ducharme, and Jonathan Crowe
Journalism Year 2	Thursday January 6, 2022	12:00 p.m.	Online (TEAMS) with Frank Carroll, Jeff Ducharme, and Jonathan Crowe
Medical Laboratory Technology (Year 1)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
Medical Laboratory Technology (Year 2)	Thursday January 6, 2022	11:00 a.m.	Online (TEAMS)
Medical Radiography (Year 1)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
Medical Radiography (Year 2)	Thursday January 6, 2022	11:00 a.m.	Online (TEAMS)
Office Administration I	Thursday January 6, 2022	1:00 p.m.	Online via Teams with Denise Swyers
Office Administration II	Thursday January 6, 2022	2:00 p.m.	Online via Teams with Denise Swyers
Personal Care Attendant (PCA)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
Primary Care Paramedicine (New January Cohort)	Thursday January 6, 2022	1:00 p.m.	Online (TEAMS)
Primary Care Paramedicine (Year 1)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
Respiratory Therapy (Year 1)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
Respiratory Therapy (Year 2)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS)
SD (1 st year) & PAB (3 rd year)	Thursday January 6, 2022	2:00 p.m.	On Teams (will send the Teams invite)

Sound Recording & Production Year 1	Thursday January 6, 2022	11:00a.m.	Online (TEAMS) with Scott Hammond and Michelle Robertson
Sound Recording & Production Year 2	Thursday January 6, 2022	12:00 p.m.	Online (TEAMS) with Scott Hammond and Michelle Robertson
Textile & Apparel Design Year 1	Thursday January 6, 2022	11:00a.m.	Online (TEAMS) with Stephanie Stoker, Barry Buckle, Susan Furneaux, and Sonya Coish
Textile & Apparel Design Year 1	Thursday January 6, 2022	1:00p.m.	Online (TEAMS) with Stephanie Stoker, Barry Buckle, Susan Furneaux, and Sonya Coish
Tourism & Hospitality	Thursday January 6, 2022	1:00p.m.	Online (TEAMS) with Kate Furey
VGAD Year 3	Thursday January 6, 2022	1:00p.m.	Online (TEAMS) with Janice Hertel, Greg Wells, and Adam Power
Welder (Entry Level)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Vince Withers
Welder (Entry Level)	Thursday January 6, 2022	10:00 a.m.	Online (TEAMS) with Sheldon St. Croix

Schedules

Semester schedules are available on the Campus website: <https://www.cna.nl.ca/explore-our-campuses/Prince-Philip-Drive.aspx>. Please ensure to check on a regular basis to ensure that your class schedule has not changed.

Tuition and Fees

Deadline for payment of Winter semester fees is **Tuesday, February 1, 2022**. Fees can be paid online through the Self Service option under "MY CNA" account: <https://www.cna.nl.ca/MyCna/Getting-Started/Student-Self-Service.aspxn>. If you require to pay on Campus, please send an email to Tiffany Byrne - tiffany.byrne@cna.nl.ca.

A reminder that your program cost forms are located on the Campus website: <https://www.cna.nl.ca/explore-our-campuses/Prince-Philip-Drive.aspx>.

If you have questions regarding your account, please contact Amanda Windsor at amanda.windsor@cna.nl.ca or (709) 758-7552.

Adding/Dropping Courses

Last day to add courses is **Tuesday, January 18, 2022.**

Last Day to drop courses without academic prejudice is **Monday, March 1, 2022.**

Students must complete the Change in Course Registration Form, in consultation with your Instructional Coordinator (Please see below for your School Program Instructional Coordinator), and submit to the Student Services Office for processing to add or drop a course.

	Instructional Coordinator
Applied Arts	Jackie Parsons – jackie.parsons@cna.nl.ca
Business	Sharon Kent – sharon.kent@cna.nl.ca
CAS	Lori Roul – lori.roul@cna.nl.ca
Health Science	Mark Oakley – mark.oakley@cna.nl.ca
Information Technology	Vasantha Adluri – vasantha.adluri@cna.nl.ca
Office Administration	Denise Swyers – denise.swyers@cna.nl.ca
Trades	Sterling Foote – sterling.foote@cna.nl.ca

Student Loan Processing

Students who are currently enrolled in the 2021-2022 academic year and have not had a loan previously and need to apply may do so. If you have any questions regarding your student loan, please contact Amanda Windsor by email amanda.windsor@cna.nl.ca or by telephone at 709-758-7552.

Bookstore

Textbooks can be purchased at the College bookstore for Winter semester. Information on required textbooks can be found at [College of the North Atlantic \(MyCNA\)](#).

Health and Dental Plan:

Any **new** full-time students enrolled in a college program of fifteen (15) weeks or longer must have health and dental insurance. You will be required to purchase insurance unless you provide proof of alternative coverage. You may opt out online by visiting [College of the North Atlantic - Health and Dental \(cna.nl.ca\)](#). Opt-out instructions are included in this link. The last day to opt out of Health & Dental is **February 1, 2022**. For information, please contact Mary Ellen Alexander, Student Health and Dental Plan Advisor at Mary-ElLEN.Alexander@cna.nl.ca or by telephone at 709-643-7927.

If you do not provide proof of alternate coverage, you will be required to purchase single coverage for \$425.52.

If you have any questions or concerns regarding your first days at the Prince Phillip Drive Campus, please feel free to contact us by telephone at (709) 758-7284.

Please respect our campus as a scent free zone. The College of the North Atlantic is pleased to offer a smoke free facility.