



Service Animal Registration Form

Privacy Notice: The personal information requested on this form is collected for the purpose of managing your request to bring a service animal on CNA premises. Only the decision to allow a service animal will be shared with relevant parties. If you have a question about the collection, disclosure, use, or protection of this information, please contact ATIPP@cna.nl.ca.

As per the *Service Animal Act*, a service animal is trained to assist a person with a disability.

Purpose: This form is to be completed by a CNA community member who wishes to bring a service animal onto CNA premises on a routine basis (excludes drop-in requests). This form is the initial step in the registration process of a service animal.

Instructions: The requester is to complete Part 1 of this form, sign on the reverse page, and provide it along with any supporting documentation to:

- their campus Accessibility Services Coordinator (ASC) (if the requester is a student); or
- Disability Management Services (if the requester is an employee or other CNA community member) by emailing DMteam@cna.nl.ca.

Part 1:

Requester		
First and Last Name	CNA Community Member (e.g., student, employee, visitor, volunteer, contractor, affiliate, board member)	Contact Information (i.e., email / phone)
Location		
Emergency Contact		
First and Last Name	Phone Number	Email
Relationship to Requestor		
Service Animal:		
Animal Name	Breed	Other Descriptors
Is the service animal...		
1. accredited by or accepted into an accredited training program? Yes / No (If yes, please provide supporting documentation)		



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2. currently up to date on vaccinations? Yes / No (If yes, please provide supporting documentation)
Please list the type of assistance provided by your service animal in relation to your disability (a note from a healthcare practitioner may be required):
Will your service animal be with you at all times while on campus? Yes / No
If no, what is your plan to care for the service animal while not under your supervision?

Part 2:

Please be advised: Animal handlers on CNA premises must ensure service animals are:

- registered with Accessibility Services or Disability Management Services (drop-ins are to follow the instructions listed at the main entrance);
- leashed and under their care and control at all times;
- restricted to the agreed upon area within CNA premises;
- cleaned up after and waste disposed of in an appropriate manner;
- not impeding normal activities, including work or study, of any CNA community member; and
- currently up to date on their vaccinations.

By signing this form, I _____ agree that:

- as the owner/handler of the service animal, I am solely responsible for the care and supervision of the service animal, and
- the behavior and presence of the service animal will not impede normal activities of any CNA community member.

Signature

Date (YYYY/MM/DD)



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Internal Use Only

☐ Approved

☐ Denied

☐ Additional Information Required

Note: All qualified service animals will be permitted access to CNA premises as per the Service Animal Act and associated regulations.

Comments
