



**COLLEGE OF THE NORTH ATLANTIC
FIXED ASSET ACQUISITION**

Asset Number (_____)

Description (_____)

Asset Type (_____)

Asset Category (_____)

Date Purchased (____ / ____ / ____)

Supplier (_____)

Purchase Price (_____) **Serial Number** (_____)

Number of Units (_____) **Cost Center** (_____)

Report Group (_____) **Location** (_____)

Building (_____)

Room (_____)

Purchase Order # (_____)

Invoice Number (_____)

Warranty (_____)

Model Number (_____)

Recorded By: (_____) **Inputted By:** (_____)