



FIRE REPORTS: FIRE DRILLS, FALSE ALARMS, FIRE REPORT

FIRE DRILL REPORT

Building Name: _____ Date: _____

Time of Alarm: _____ Type of Drill: Practice Announced Unannounced

Fire Dept. Notified: _____ Monitoring Agent Notified: _____ Evacuation Time: _____

Alarm Activated: Pull Station Main Panel Other

All Occupants Evacuated: _____ Alarm Apparent: _____

Obstructions (i.e. means of egress): _____

Comments: _____

FALSE ALARM REPORT

Building Name: _____ Date: _____

Time of Alarm: _____ Building Evacuated: _____ Evacuation Time: _____

Fire Dept. Notified: _____ Fire Dept. Response Time: _____

How was Alarm Transmitted (i.e. pull station, detector): _____

Alarm Panel Reset: _____ Cause of Alarm: _____

Comments: _____

FIRE REPORT

Building Name: _____ Date: _____

Time of Fire: _____ Alarm Activated: _____ How were occupants notified? _____

Fire Department Responded: _____ Response Time: _____

Location of Fire: _____

Who reported the fire? (Names): _____

Possible Cause: _____

Comments: _____
