



# COLLEGE OF THE NORTH ATLANTIC

## GOVERNANCE POLICY

**TOPIC: BOARD OPERATIONS**

**TITLE: ATTENDANCE**

<b>Policy No.</b>	GP-BO-211	<b>Effective Date:</b>	June 15, 2023
-------------------	-----------	------------------------	---------------

- 211.1 Board members shall inform the President's office and/or the Board Chair, a minimum of 48 hours prior to the meeting unless emergency conditions exist, if they are unable to attend any scheduled meetings of the Board or the Board committees.
- 211.2 Board member attendance at each meeting shall be recorded.
- 211.3 New Board members shall participate in a Board-approved orientation.

---

	Approved (Board Minute)	Date
Original Policy	BM 06-11-06	October 28, 2011
Revised	BM 06-20-9	November 25, 2020
Revised	BM 02-23-15	June 15, 2023