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|  <p>35 Carolina Avenue Stephenville, NL A2N 3P8</p> <p>www.cna.nl.ca/tenders</p> | DATE OF INVITATION: 18 Feb 2014 | TENDER NUMBER: 2013-168 | Closing Time: 27 Feb 2014 2:00 P.M. Newfoundland Local Time Public Opening: 27 Feb 2014 2:05 P.M. Newfoundland Local Time |
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| INVITATION TO TENDER | DIRECT INQUIRIES TO: Monique M. Rideout Email: monique.rideout@cna.nl.ca Fax: 709-643-7971 |
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| SUBMITTED BY: (Company Name and Address) | PLEASE QUOTE PRICES FOB DESTINATION TO BE DELIVERED TO College of the North Atlantic Corner Brook |
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| ITEM | DESCRIPTION/SPECIAL INSTRUCTIONS | UOM | UNIT PRICE | EXTENDED PRICE |
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| | <p>College of the North Atlantic invites Tenders for the Supply and Delivery of Daycare Supplies and Equipment to Corner Brook Daycare Center</p> <p><u>Delivery Required by March 31, 2014, Bidders must indicate best delivery on Tender</u></p> | | | |
| 1. | Toddler Alphabet Blocks Rug, Rectangle 6' x 9' decorative rug in primary and natural colors Standard of quality: Scholar's Choice #648-11726 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 2. | Child's Easy Sofa made from Birch Plywood with Natural UV Finish 17"D x 43-1/2"W x 22"H; strong enough for an adult to sit, cushions are made of durable fabric that exceed CA117 standards, Greenguard certified Standard of quality: Nunu Toys #WB0850 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 3. | Multi-purpose table, square 24"W x 24"L, made of maple with maple table legs, scratch resistant laminate Standard of quality: Nunu Toys #572 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 4. | Plasma Bikes, Color: Black with wide wheels and limited steering-range enhance balance, Age: 18 mos+ Standard of quality: Quality Classrooms #670-00120 or equivalent | 4 Ea | \$ _____ | \$ _____ |

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| 5. | Neighbourhood Carpet, Rectangular 4'1" x 5'10", milliguard stain protection, made of allergy free 100% continuous filament nylon with anti-bacterial backing Standard of quality: Quality Classrooms #192-00401 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 6. | Friendly Faces Carpet, 6' x 9' has 12 friendly faces with a calming color palette Standard of quality: Quality Classrooms #192-15724 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 7. | Gather and Grill Playhouse features an outdoor patio area with built-in grill and bench for two; built in kitchen with sink and fun decals; electronic doorbell (operated by 2 AAA batteries); Dutch door and large windows; Playhouse interior 54"(1.37m) tall; included a 5 piece accessory set Standard of quality: Scholar's Choice #334-800100 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 8. | Runabout Stroller, 5 Seater Minibus; thin wall steel frame is light, solid and glides with ease; Features: seats adjust from 10 degree upright to 30 degree reclined positions; seats fit infants and toddlers from 10 pounds to 45-50 pounds; telescoping handle, 5 point shoulder harness and lap belt; front wheel brake; 16" front, 20" rear wheels with wheel covers; 24"(61cm) wide Standard of quality: Scholar's Choice# 643-R5 or equivalent | 2 Ea | \$ _____ | \$ _____ |

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| 9. | Sun Canopy made from strong nylon on a steel frame; pops on fast and easy; see through side panels Velcro on; for use with Item #8 Runabout Stroller Standard of quality: Scholar's Choice #643-C5 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 10. | Naturally Playful Lookout Treehouse features a spacious 48cm platform with a working pivoting periscope; large easy to climb steps, durable slide for quick exits; #34 shingled roof for shade; interior of 79cm tall; slide length of 84cm; for two children with a maximum weight of 22.68kg each. 64cm W x 169cm D x 146cm H Standard of quality: Childscope Educational #CS13144 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 11. | Step 2 Adjustable Sandbox and Water Table for outside, includes: 2 pots, 2 boats, 1 shovel and 2 bridges, umbrella; lid quickly attaches with 2 attached elastic tie downs; each side of the table has a drain for easy emptying; adjustable legs; made of plastic; 42.5"L x 24" W x 23"H Standard of quality: Sears Canada #16319413310 or equivalent | 1 Ea | \$ _____ | \$ _____ |

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| 12. | Planwood Deluxe Road System, 36 pieces with curved and straight tracks, ramps, connectors, cars, street lamps, trees and a suspension bridge; made from eco-friendly rubber wood Standard of quality: Magic Cabin #866449 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 13. | Man in the Moon Harp; this is a lyre made from eco-friendly cherry wood with a Baltic birch wood back and carved in the shape of a moon; has 11 strings and comes with a professional tuning key, pick, and songbook, Size: 16-1/2" L Standard of quality: Magic Cabin #866201 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 14. | Texo Building Sets made up of solid wood rods and planks and geometrically precise molded plastic connectors, 100 piece set; three-dimensional construction system; each set includes an activity guide and step-by-step instructions Standard of quality: Magic Cabin #866233 or equivalent | 3 Sets | \$ _____ | \$ _____ |
| 15. | Grimm's Rainbow Bridge and Colorful Cars, bridge comes with six gently curved wooden arches in bright colors and varying sizes; six assorted wooden cars in corresponding colors; Bridge size: 6"-16"L; Cars: 4-1/4"L Standard of quality: Magic Cabin #865716 or equivalent | 2 Ea | \$ _____ | \$ _____ |

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| 16. | Romanesque Wood Blocks, Set of 62 includes sturdy 17-1/2" storage tray; blocks transform into churches and castles. Standard of quality: Magic Cabin #864306 or equivalent | 1 Set | \$ _____ | \$ _____ |
| 17. | Push and Pull Wooden Toy features colorful spokes that make sounds when it moves; Size 23-1/2"H x 9"W Standard of quality: Magic Cabin #866451 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 18. | Colorful Wooden Nesting and Stacking Cups; largest cup is 4" diameter, smallest is 1-1/4" diameter, cups are different colors Standard of quality: Magic Cabin #828807 or equivalent | 2 Sets | \$ _____ | \$ _____ |
| 19. | Fresh Market Fruit Play set includes: apple, banana, kiwi, lemon, orange, pear and play knife; all natural wood and feature hook and loop tabs so children can slice and dice their fresh produce Standard of quality: Magic Cabin #865076 or equivalent | 3 Sets | \$ _____ | \$ _____ |
| 20. | Fresh Market Vegetable Play set includes; carrot, corn, onion, pepper, scallion, tomato, play knife; all natural wood and feature hook and loop tabs so children can slice and dice their fresh produce Standard of quality: Magic Cabin #865076 or equivalent | 3 Sets | \$ _____ | \$ _____ |

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| 21. | Wooden Toaster with accessories; includes two pieces of bread, plate, honey jar and Velcro sectioned stick of butter, toaster actually pops out the toast when done. Toaster size: 5"L x 5"H x 2-1/2"W Standard of quality: Magic Cabin #864230 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 22. | Wooden Coffeemaker with accessories; includes cup, milk carton, sugar bowl and spoon and features movable parts; Coffeemaker Size: 7-1/2"H x 3-1/2"W Standard of quality: Magic Cabin #864229 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 23. | Wooden Kitchen Mixer, knob on top really turns to move the beater; mixer head lifts up to allow removal and return of the bowl; includes plastic bowl, pretend flour, and pretend brown sugar; Size: 8"L x 5"W x 8"H Standard of quality: Magic Cabin #865068 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 24. | Wooden Tea Set for Two, 12 piece set comes complete with a teapot and lid, two teacups with saucers, a creamer, a sugar bowl with lid, spoon, teabag and a serving tray; made of wood; Serving Tray: 10"L; Teapot 4-1/2"H Standard of quality: Magic Cabin #866387 or equivalent | 2 Ea | \$ _____ | \$ _____ |

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| 25. | Healthy Gourmet Foods Play Set with 10 wooden healthy foods which include: apple juice, blueberry jam, cheese, eggs, milk orange juice, yogurt Standard of quality: Magic Cabin #865077 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 26. | GardenFort Backyard Play Space Kit includes three varieties of seeds (Black-Eyed Susan Vine, Cypress Vine and Asparagus Beans), Framework, Size: 58"L x 58"W x 48"H Standard of quality: Magic Cabin #866115 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 27. | Four (4) piece Large Garden Tool Set which includes: a spade, leaf rake, garden rake and hoe ranging from 25" to 29"H; proportioned garden tools for children, with hardwood handles and enameled metal implements Standard of quality: Magic Cabin #865947 or equivalent | 4 Ea | \$ _____ | \$ _____ |
| 28. | Child's Wheelbarrow with hardwood handles, steel front tray braces and durable rubber tire; Size: 33"L x 17"W x 15-3/4"D Standard of quality: Magic Cabin #828928 or equivalent | 4 Ea | \$ _____ | \$ _____ |

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| 29. | Round and Round Outdoor Swing with a round hand woven seat (23-1/2" diameter) with a tight weave; holds up to 110lbs.; can be attached to a tree limb Standard of quality: Magic Cabin #864987 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 30. | Multipurpose Wooden Wagon with big rubber wheels for all terrains; telescopic handle so children and adults can pull it; top transforms it into a shady spot; strong and stable to hold up to 330lbs.; breaks down for easy storage and transport; made from natural wood with metal axles and connection bars - 40"L x 24"W x 36"H Standard of quality: Magic Cabin #865498 or equivalent | 1 Ea | \$ _____ | \$ _____ |
| 31. | Wood Tow Truck made of plywood with a smooth natural or red rubbed finish; has three different play options – push toy for indoors or out, a ride on for toddlers and a creative construction set for preschoolers Standard of quality: Magic Cabin #864365 or equivalent | 2 Ea | \$ _____ | \$ _____ |
| 32. | Wooden Rocking Boat built for two, comes with a striped cotton sail and handlebars for safe sailing; made from renewable rubberwood; Size: 33" x 44" x 17" Standard of quality: Magic Cabin #828266 or equivalent | 1 Ea | \$ _____ | \$ _____ |

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| 33. | Wooden Dollhouse and Dollhouse Furniture Sets – Wooden Dollhouse features an outdoor patio/garden area, striped awning, fence with a working gate, balcony, retractable staircase, trap door, spacious two-story interior, cheery red roof panels, and blue floors. Dollhouse Size: 32”L x 18”W x 24-1/2”H Dollhouse Furniture Includes: 4 piece bedroom set; 5 piece kids room set; 5 piece living room set; 7 piece bathroom set; 11 piece kitchen set. Standard of quality: Magic Cabin #864342 or equivalent | 1 Set | \$ _____ | \$ _____ |
| 34. | Modern Dollhouse Dolls Family Collection Set of 9 with rucksacks, hooded sweatshirts, jeans and more. Dolls are fashioned from cotton and wool over flexible wire bodies and have large wooden shoes which help them to stand; includes grandma, grandpa, father, mother, little boy, little girl, big girl, big boy, bunting baby in a sling Adult Dolls: 5” Tall; Children: 3”-4” Tall; Babies: 2”L Standard of quality: Magic Cabin #850768 or equivalent | 1 Set | \$ _____ | \$ _____ |

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| 35. | International Dollhouse Dolls from different regions around the world. Dressed in traditional costumes made from cotton and wool felt, dolls have big feet and flexible wire bodies. Available Styles: Africa, China, France, Germany, Greenland, Holland, Ireland, North America, Norway, Russia, South America, South Seas, Sweden. Doll is 5" Tall Standard of quality: Magic Cabin #822256 or equivalent | 1 Set | \$ _____ | \$ _____ |
| 36. | 25 Piece Carpenter's Essentials Set; Toolbox holds all of the wooden tools including a hammer, mallet, double-sided wrench, pliers, saw, screwdriver, T square, ruler and washers and bolts. Adjustable tool belt; set includes 25 wooden tools and accessories. Toolbox Size: 12-1/4"L x 3-3/4"W x 7"H; Tool Belt Size: 11-3/4"L x 4-3/4"W x 8"H Standard of quality: Magic Cabin #866436 or equivalent | 2 Sets | \$ _____ | \$ _____ |
| 37. | Velour Classic Cloaks with an ample hood and full straight cape that falls between the knee and the ankle; complementary cotton print lines the hood and trims the front panels; tied at the neck with satin ribbons; Machine Wash & Dry; Size: Neckline to hem 35" - available styles: Celestial Blue, Floral Pink, Little Red Riding Hood, Teal Leaves Standard of quality: Magic Cabin #864201 or equivalent | 5 Ea | \$ _____ | \$ _____ |

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The Bidder offers to sell and/or supply, upon the terms set out herein (and any on any enclosed sheets) the supplies/services listed above (and on any attached sheets) at the prices quoted.

IMPORTANT – TERMS AND CONDITIONS FOR PURCHASING ATTACHED & ANY ATTACHED DOCUMENTS CONSTITUTE PART OF THE TENDER

PURCHASING DEPARTMENT

General

1. Inquiries before tendering should be directed in writing to the official whose name is shown in the appropriate box on the tender form and firms should quote the tender number on any correspondence. In the case where a tender envelope has been sent to the bidder, do not use the tender envelope for inquiries because tender envelopes are not opened before tender closing time. All requests for tender award prices should be in writing and sent to the purchasing department.

2. Responses by fax will be accepted, however the College will not be held responsible for errors or omissions in fax transmissions. Responses may be sent by facsimile, using the official tender forms, to 709-643-7971. Bids by facsimile are accepted for the convenience of the Bidder. A Bidder submitting a Bid by facsimile does so at their own risk. Tender documents submitted by facsimile must be received "in full" at the College of the North Atlantic, Purchasing Department, by the specified closing time. Bids received late, or not received completely by the closing time will not be considered. Documents in transmission after the closing time will be considered late tenders. Bidders are responsible for ensuring their Bid, however submitted, is received on time at the specified location. All responses must be received before the exact closing time and date indicated. Responses received after that time will not be considered.

3. In the case where tender envelopes are used, tenders must be submitted on the official tender form in sealed envelopes, showing the closing time and tender number and delivered before the closing time to:

SUBMIT TO:

**Purchasing Department
35 Carolina Avenue
Stephenville, Newfoundland
Canada, A2N 3P8
Telephone: 709-643- 7805
Facsimile: 709-643-7971**

4. Please ensure that your firm's name, address, tender number and the closing date appears on the outside of the tender envelope.

5. The firm's name must appear on the tender and the forms provided must be completed in their entirety. Failure to submit a tender on the provided forms and/or failure to comply with all the terms and conditions will result in disqualification of the bid.

6. Any tender may be accepted or rejected in whole or in part. The lowest or any tender will not necessarily be accepted.

7. Prices include customs and brokerage fees, packing, cartage and loading charges, unless otherwise specified in the tender.

8. It is understood that the tender offer will remain open for acceptance by the College for a period of not less than 30 days from the closing date of tender, unless otherwise indicated herein.

9. Firms must satisfy themselves that the item on which they are tendering is available for delivery on the date they specify on the tender, as such a quotation is legal and binding.

10. Unless otherwise stated herein, all prices quoted shall be regarded as net, unless a cash discount is specified, taxes extra.

11. In case of error in the extension of prices, the unit price will govern.
12. If required, the bidder will enter into a formal contract containing such items and conditions (not inconsistent with the terms and conditions of this tender) as may be required. Unless and until such a formal contract is entered into, this tender and any acceptance of tender shall together be the complete and only contract.
13. If applicable, items must be C.S.A. approved. The College may also take into account any approvals or recommendations provided by neutral, independent third parties as to energy efficiency or environmentally friendly products.
14. Bidders must provide specifications, brochures or descriptive literature for all items. Failure to provide such literature or specifications sufficient to show that tender specifications have been met shall result in the disqualification of the bid. All Items must be new unless otherwise specified in the tender.
15. Acquisition made as a result of this tender will be governed by the laws of the Province of Newfoundland and Labrador.
16. Bidders must ensure that you have read and understand all requirements articulated on this document -the invitation to tender and any other documentation provided. Failure to meet all requirements will result in the disqualification of your bid.
17. Any bidder wishing to clarify any aspect of a tender or express concern over specifications or basis of evaluation must make a written submission. Only written submissions will be answered and such answers will be in writing and will be provided to any bidder who receives tender documents. **Submissions must be received 48 hours prior to the tender closing date.**
18. College of the North Atlantic reserves the right to modify the terms of a tender document at any time prior to closing, at its sole discretion. When these changes occur within five business days of the closing date, the closing date may be extended to allow for a suitable bid preparation.
19. College of the North Atlantic will not consider or issue amendments, corrections or extensions of a tender 24 hours before the noted tender closing time.
20. **OR EQUIVALENT:** Bidders must provide detailed specifications on all items offered in order to determine equivalency in those circumstances where bidders are not supplying the specific item described. College of the North Atlantic shall be the sole judge as to the suitability of the equipment and/or services to be purchased. Whenever reference to a specific brand name is made in a tender/proposal, it is illustrative and to be construed as a specification which describes a component that has been tested or evaluated by College of the North Atlantic as best meeting the specific operational, design, performance, maintenance, quality or reliability standards and requirements of College of the North Atlantic, thereby incorporating the requirements by reference within the specification. An equivalent (or equal) may be offered by bidders, subject to testing and evaluation at the option of College of the North Atlantic prior to award of bid. College of the North Atlantic reserves the sole right to reject a substituted component that will not fulfill requirements. It shall be the sole responsibility of bidders to provide at the bidder's expense any product information, test data and other information or documents College of the North Atlantic may require to fully evaluate or demonstrate the acceptability of the offered substitute. Where appropriate, independent testing or evaluation, including destructive testing at qualified test facilities at bidder's expense, may be required as a condition of acceptance
21. Where dimensions are shown, suppliers are advised that they are for descriptive purposes only. Variations will be accepted provided the product is suitable for the intended use.
22. Payment Terms: 30 Days net

23. Quantities: College of the North Atlantic reserves the right to make purchases of additional quantities providing prices, terms and conditions remain the same as provided in the original tender documents.
24. College of the North Atlantic reserves the right to reject bids received from bidders who cannot show a reasonable acquaintance with and do not possess proper qualifications for the preparation and proper performance of the class of work involved. Evidence of such competence must be furnished by the bidder if requested to do so prior to the acceptance of the bid and execution of the contract documents.
25. Unless otherwise specified in the tender document, evaluation will be made on the mandatory requirements only and no weight or value will be given to added values.
26. Bidders may only submit one (1) bid per line item. Multiple bids per line item may be rejected. Bidders with multiple options on items may submit multiple tender documents. (For each alternate bid, a complete separate tender document must be submitted)
27. Bidders who are currently in a legal dispute with the College about the provision of wares or services substantially similar to those being sought under this tender are disqualified from bidding.
28. Bidders please note: The College is a public body and is subject to the Provisions of the Access to Information and Protection of Privacy Act S.N.L. 2002, c. a-1.1 (ATIPP). Any information supplied to and held by the college may be subject to requests from the public made under ATIPP for access to this information. You will be notified of any such request and will be given the opportunity to make representations on the request. The College will not be responsible for any legal costs incurred by you in making such representations and will not make any such representations on your behalf.
29. Holdbacks: College of the North Atlantic reserves the right to withhold payment of 10% of the overall tender value until all conditions of the tender are met to the satisfaction of the College. These holdback funds will also serve as security for the remedy of any breach of the tender.
30. Liquidated damages applicable to heavy equipment only: Heavy Equipment shall be delivered to the location specified in the tender within 120 days of issuance of the purchase order by the College. Should the successful bidder fail to deliver the heavy equipment as required within this 120-day timeframe, the successful bidder will pay to the College, as liquidated damages and not as a penalty, an amount equal to the total per-day rental cost of equivalent heavy equipment to that specified in the tender, calculated from the 121st day after issuance of the purchase order by the College until the date of actual delivery.