

**College of the North Atlantic  
Board of Governors' Minutes  
Sheraton Hotel, St. John's  
December 14, 2015**

In Attendance: Cheryl Stagg  
Charles Penwell  
Mark Bradbury  
Bonnie Lane McCarthy  
Bob Gardiner  
Yordest Andrews  
Jamie Goosney  
Dominic Lundrigan  
Andrew Tobin  
Peter Robbins  
Trevor Stagg  
Erin Everard  
Wade Pinhorn  
Ann Marie Vaughan

Regrets: Patricia Dicker  
Beverley Scott

Staff in Attendance: Geoff Peters, General Counsel  
Gary Tulk, (Acting) VP, Corporate Services & COO  
John Hutchings  
Heidi Staeben-Simmons, Director of Public Affairs  
Annette Morey, Director of Finance  
Giselle Borden, Executive Assistant to the President

**Resolutions**

BM 06-15-01 Call to Order	Motion put forth and seconded that the agenda be accepted as presented.	<b>Carried</b>
BM 06-15-04 Review Of Board Minutes of October 27, 2015 and Executive Committee Minutes of November 27, 2015.	Motion put forth and seconded that the Board minutes of October 27, 2015 be accepted with the edit noted above.  Motion put forth and seconded that the Executive Committee minutes of November 27, 2015 be approved as presented.	<b>Carried</b>  <b>Carried</b>
BM 06-15-07 Audit Committee Minutes of October 28, 2015	Motion put forth and seconded that the Audit Committee minutes of October 28, 2015 be accepted with the edit noted.	<b>Carried</b>
BM 06-15-08 2016-2017 Budget Capital Priorities	Motion put forth and seconded to approve the 2016-2017 budget and capital priorities as presented.	<b>Carried</b>
BM 06-15-09 Marketing Initiative	Motion put forth and seconded to approve the Marketing Initiative as presented.	<b>Carried</b>
BM 06-15-10 Consent Agenda – President’s Report & Quarterly Financial Statements	Motion put forth and seconded to approve the Consent Agenda, consisting of the President’ Report and the Quarterly Financial Statements, as presented.	<b>Carried</b>
BM-06-15-12 Adjournment	Motion put forth and seconded to adjourn the meeting at 2:25pm.	<b>Carried</b>

**Minutes**

- Call to Order The Board Chair, Cheryl Stagg, called the orientation session to order at 10:10am.
- Orientation This Board meeting was split into two different sessions – the morning was an orientation session for new and existing Board members and the afternoon was the business portion of the meeting.
- The morning session began with each Board member introducing and providing a little background information on themselves. This was followed by the Board Chair providing orientation information to Board members and the President giving a presentation about the College.
- The orientation session adjourned at 12:20pm.
- BM 06-15-01 The Board Chair called the business meeting to order at 1:07pm.  
Call to Order
- BM 06-15-02 There were no revisions to the agenda.  
Review of Agenda
- Motion put forth and seconded that the agenda be accepted as presented. **Motion Carried**
- BM 06-15-03 New Board members were provided with a conflict of interest  
Conflict of Interest declaration form and asked to sign and note if they had a conflict to declare.
- All other Board members were asked if they had any new conflict(s) to declare. None were brought forward.
- BM 06-15-04 There was one revision to the Board minutes of October 27, 2015 – that  
Review Of Board Minutes of October 27, 2015 Mark Bradbury was not present at the meeting and his name be moved to “Regrets”.
- Motion put forth and seconded that the Board minutes of October 27, 2015 be accepted with the edit noted.
- and **Motion Carried**
- Executive Committee Minutes of November 27, 2015. Motion put forth and seconded that the Executive Committee minutes of November 27, 2015 be approved as presented. **Motion Carried**
- BM 06-15-05 All business arising items were covered in this meeting.  
Business Arising
- BM 06-15-06 The Board Chair provided a verbal report to the group.

