



# COLLEGE OF THE NORTH ATLANTIC

## OPERATIONAL POLICY

### TOPIC: PROSPECT CLEARANCE

<b>Policy No.</b>	ICE-702	<b>Division</b>	Industry Community Engagement
<b>Related Procedure</b>	ICE-702-PR	<b>Board Policy Ref.</b>	n/a
<b>Related Policies</b>	ICE-701 & ICE-703	<b>Effective Date:</b>	November 4, 2016 (R1)

#### 1. PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the process and approval of all College fundraising activities, including scholarships and awards, annual appeals, project-based appeals, special fundraising events, major gifts and planned giving.

#### 2. POLICY

It is the policy of the College that all potential College fundraising activities shall receive proper approval before proceeding.

#### 3. PROCEDURE

The Vice-President Industry and Community Engagement shall ensure that procedures are developed and implemented in accordance with this policy.

#### Approval History

Approved by President	January 24, 2008
Revision 1	November 4, 2016