



**COLLEGE OF THE NORTH ATLANTIC**  
**OPERATIONAL POLICY**

**TOPIC: SMOKE FREE COLLEGE**

<b>Policy No.</b>	HR-419	<b>Division</b>	Human Resources
<b>Supersedes</b>	n/a	<b>Board Policy Ref.</b>	GP-GR-803
<b>Related Procedure</b>	HR-419-PR	<b>Effective Date:</b>	November 4, 2016 (R2)

**1. PURPOSE AND SCOPE**

The purpose of this policy is to provide a healthy, smoke-free environment at College of the North Atlantic.

This policy applies to all employees, students and visitors entering onto or near College of the North Atlantic leased or rented buildings or properties as well as in vehicles owned/leased by the College.

**2. POLICY**

It is the policy of the College to provide a healthy environment for all College constituents by prohibiting smoking on all College property, including grounds and parking lots.

**3. PROCEDURE**

The Vice President Corporate Services and Chief Operating Officer shall ensure that procedures are implemented in accordance with this policy.

Approval History	
Approved by President	February 23, 2011
Revision 1	July 26, 2016
Revision 2	November 4, 2016