



COLLEGE OF THE NORTH ATLANTIC
OPERATIONAL POLICY

TOPIC: SIGNING AUTHORITY FOR ACADEMIC CREDENTIALS

Procedure No.	AC-120	Division	Academic
Related Procedure	AC-120-PR	Board Policy Ref.	n/a
Related Policies	AC-101 AC-104 AC-106	Effective Date	May 18, 2016

1. PURPOSE AND SCOPE

The purpose of this policy is to establish the signing authority of academic credentials to be awarded at the College of the North Atlantic.

2. POLICY

It is the policy of the College that all academic credentials be signed in a consistent manner by authorized College personnel, as outlined in the procedure AC-120-PR.

3. PROCEDURE

The Senior Vice President Academic and Chief Learning Officer shall ensure that procedures are developed and implemented in accordance with this policy.

Approval History

Approved by President
Reviewed

December 1, 2015
May 18, 2016