



**COLLEGE OF THE NORTH ATLANTIC**  
**OPERATIONAL POLICY**

**TOPIC: PROGRAM REVIEW**

<b>Policy No.</b>	AC-109	<b>Division</b>	Academics
<b>Supersedes</b>	n/a	<b>Board Policy Ref.</b>	GP-RR-904
<b>Related Procedure</b>	AC-109-PR	<b>Effective Date</b>	November 4, 2016 (R1)

**1. PURPOSE AND SCOPE**

The purpose of this policy is to establish standards for the review of all programs to ensure quality and relevance for a rapidly changing labour market.

**2. POLICY**

It is the policy of the College that a complete formal review will be conducted for all programs for which one of the College's parchments is awarded: a Diploma, an Advanced Diploma or a Certificate (not including a Certificate of Continuing Education). Such reviews will provide for due process for input by external and internal stakeholders and will be completed once every five years. The mandatory formal review based on a 5-year cycle should not prevent nor preclude continuous informal evaluation processes.

**3. PROCEDURE**

The Senior Vice President Academic and Chief Learning Officer shall ensure that procedures are developed and implemented in accordance with this policy.

**Approval History**

Approved by President	March 25, 1999
Reviewed	September 12, 2007
Revision 1	November 4, 2016