



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL POLICY

TOPIC: PROGRAM ADVISORY COMMITTEES

Policy No.	AC-110	Division	Academics
Supersedes	n/a	Board Policy Ref.	GP-RR-904
Related Procedure	AC-110-PR	Effective Date	November 4, 2016 (R1)

1. PURPOSE AND SCOPE

The purpose of this policy is to define the role of a program advisory committee and the process for establishing and maintaining such a committee.

2. POLICY

As a means of ensuring quality and relevance in curriculum content, it is the policy of the College that an official Program Advisory Committee will be established for all programs for which one of the following parchments will be awarded: Diploma, Advanced Diploma or Certificate (not including a Certificate of Continuing Education). The Program Advisory Committee will be expected to meet a minimum of once a year and its members will be officially appointed by the President. The establishment of a formal Program Advisory Committee should not preclude the role of Ad Hoc consultative committees and/or focus groups which include industry/business representatives and are designed to focus on a very specific issue.

3. PROCEDURE

The Senior Vice President Academic and Chief Learning Officer shall ensure that procedures are developed and implemented in accordance with this policy.

Approval History

Approved by President	November 9, 1998
Reviewed	September 12, 2007
Revision 1	November 4, 2016