



**COLLEGE OF THE NORTH ATLANTIC**  
**GOVERNANCE POLICY**

**TOPIC: ROLES AND RESPONSIBILITIES**

**TITLE: ROLE OF THE PRESIDENT**

**Policy No.** GP-RR-904

**Effective Date:** October 16, 2024

- 904.0 The President and CEO is the chief executive, administrative, and education officer of the College and derives authority from, and is responsible to, the Board of Governors.
- 904.1 The President's primary responsibility is to provide vision for the College and continuous leadership and direction for the planning and operation of all aspects of the College's programs and services in conformity with the *College Act, 1996*, Board governance policies, the Strategic Plan, and all other laws of the province.
- 904.2 The President is responsible for:
- 904.2.1 Developing and implementing a progressive and community-responsive College philosophy, including a comprehensive strategic plan that details the institutional mission, vision, objectives, and priorities for the College;
  - 904.2.2 Developing, maintaining, and evaluating the academic programs and student services of the College and creating a climate that enhances student learning, stimulates creative approaches to teaching and learning, and motivates staff, faculty, and students to optimum achievement;
  - 904.2.3 Developing and maintaining an appropriate administrative organization to ensure effective and efficient management of the College and its resources within the policies of the Board;
  - 904.2.4 Recommending governance policies for Board consideration, and implementing those policies adopted by the Board;

- 904.2.5 Preparing, recommending, and administrating the annual operating budget of the College;
- 904.2.6 Maintaining and making efficient use of existing institutional resources, and creating new resources;
- 904.2.7 Providing for effective internal and external communications, including reporting information to the Board, being the College's chief spokesperson, and representing the College to the general public;
- 904.2.8 Providing for the preparation and submission of all reports required by external agencies;
- 904.2.9 Representing and actively participating in appropriate provincial, national, and international efforts to promote the interests of the College;
- 904.2.10 Supporting the Board of Governors by analyzing implications of proposed actions and making recommendations, and by effectively managing the Board's operational affairs and records;
- 904.2.11 Representing the College interests as a member of the College of the North Atlantic Foundation Management Committee;
- 904.2.12 Delegating to appropriate College staff the powers and duties listed above, as the President deems appropriate for the administration of the College; and
- 904.2.13 Ensuring the continuous efficient operation of the College, by exercising discretionary power in all other administrative matters not outlined above and for which no specific provision has been made in the *College Act* or Board policies.

	Approved (Board Minute)	Date
Original Policy	BM 06-11-06	October 28, 2011
Revised	BM 02-14-02	March 24, 2014
Revised	BM 06-20-09	November 25, 2020
Revised	BM 03-24-15	October 16, 2024