

College of the North Atlantic
Board of Governors Minutes
Sheraton Hotel, St. John's, NL
March 2, 2015

Attendance Charles Penwell, Vice-Chair
Ann Marie Vaughan
Bonnie Lane-McCarthy
Mark Bradbury
Robert Gardiner
Troy Mitchell
Katelyn Carter
Yordest Andrews
Patricia Dicker

Conference Roy Hutchings
Telephone Beverly Scott
Wade Pinhorn

Regrets: Richard Dillon
Cheryl Stagg
Patrick Boland
Leona Webb

Staff: John Hutchings, VP Corporate Services
Geoff Peters, General Counsel
Edith Hunt, Executive Assistant

Action Items

Item#	Action	Responsible	Due Date
BM 01-15-09 Risk Management	The Board will discuss the framework for the Enterprise Risk Management at June's board meeting.	Ann Marie Vaughan	June's Board Meeting

Resolutions

BM 01-05-01 Review Of Agenda	Motion put forth and seconded that the agenda be approved as presented.	Carried
BM 01-05-04 Review of Minutes	Motion put forth and seconded that the December 12, 2014 minutes be accepted as distributed.	Carried
BM 01-05-07 Committee Reports Executive	Motion put forth and seconded that the Executive minutes be accepted as presented.	Carried
BM 01-15-08 Consent Agenda	Motion put forth and seconded that the consent agenda be accepted as distributed.	Carried
BM 01-15-13 Adjourn	Motion put forth and seconded the meeting adjourned at 11:36 a.m.	Carried

Minutes

BM 01-15-01 Call to Order	Charles Penwell, Vice- Chair called the meeting to order at 8:32 a.m. Mr. Penwell welcomed cross over appointees Patricia Dicker and Mark Bradbury.	
BM 01-05-01 Review Of Agenda	Motion put forth and seconded that the agenda be approved as presented. Carried	
BM 01-05-03 Conflict of Interest	The Vice-Chair asked for any declaration of Conflict of Interest. There were no declarations made.	
BM 01-05-04 Review of Minutes	Motion put forth and seconded that the December 12, 2014 minutes be accepted as distributed. Carried	
BM 01-05-05 Business Arising	Business arising topics will be addressed within the agenda.	
BM 01-05-06 Chair's Report	The Board Chair's report was unavailable.	
BM 01-05-07 Committee Reports Executive	The Vice-Chair declared the meeting "Closed" at 8:37 a.m. The meeting was declared "Open" at 8:52 a.m. Motion put forth and seconded that the Executive minutes be accepted as presented. Carried	
Audit Committee	There has been no recent meetings of the Audit Committee. Members of the College's Executive are engaged in budget discussions with the Department of Advanced Education and Skills.	
Governance Committee	The Committee has had no recent activity.	
JOB Committee	There has been no recent activity for the JOB Committee.	

BM 01-15-08 Consent Agenda	<p>Motion put forth and seconded that the consent agenda be accepted as distributed.</p> <p style="text-align: center;">Carried</p>	
BM 01-15-09 Risk Management	<p>Presentation to the Board – Enterprise Risk Management – by President, Ann Marie Vaughan.</p> <p>The presentation gave an overview of Risk Management</p> <ul style="list-style-type: none"> • Risk Management – a description • Structure, roles and typical college risks • Comparative review with other institutions <p>The Board will discuss the framework for the Enterprise Risk Management at June’s board meeting.</p>	Action
BM 01-15-10 CNA – Changing Demographics	<p>The Board received a presentation by President Vaughan, Demographics, Student Demand, & College of the North Atlantic.</p> <p>The presentation gave an overview of</p> <ul style="list-style-type: none"> • CNA today, • Financial changes and cost of operating per campus • Global presence • Student enrollment, their maturity, level of education upon entry to CNA. • Enrollment Management and Academic Planning • Value of Strategic Enrollment Management. 	
BM 01-15-11 Applied Research	<p>An overview on Applied Research at CNA was presented to the Board by guest presenters: Robin Walters, VP of Industry and Community Engagement Brian Tobin, Interim VP of Academics and Student Services John O’Leary, Industry Project Coordinator Gary Thompson, Chair NSERC Mohammed Iqbal, Chair of Applied Research</p> <p>The presentation outlined the current profile of Applied Research. How it began, project successes, the impact of applied research, developmental areas, examples of two successful projects and the trends now in applied research ecosystem.</p>	

BM 01-15-12 Next Meeting	Tentative Board meeting schedule: April/May, 2015 – Business meeting and AGM	
BM 01-15-13 Adjourn	Motion put forth and seconded the meeting adjourned at 11:36 a.m. Carried	