

College of the North Atlantic  
Board of Governors Minutes  
Johnson GEO Centre, St. John's  
June 25, 2014

Attendance: Cheryl Stagg, Chair  
Charles Penwell  
Beverly Scott – via Conference telephone  
Roy Hutchings  
Troy Mitchell  
Bonnie Lane McCarthy  
Yordest Andrews  
Wade Pinhorn  
Donna Stone  
Leona Webb  
Ann Marie Vaughan

Regrets Gilbert Bennett  
Stacy Ryan  
Jagard Strong  
Kristie LePatourel  
Geoff Peters, General Counsel

Staff: John Hutchings, VP of Administration and Finance  
Edith Hunt, Executive Assistant

**Action Items**

<b>Item#</b>	<b>Action</b>	<b>Responsible</b>	<b>Due Date</b>
BM 03-14-07	The President will arrange a presentation on the full scope of international activities the College is involved in for the next Board meeting.	Ann Marie Vaughan	September, 2014

**Resolutions**

Review of Agenda BM 03-14-02	Motion put forth and seconded that the agenda be accepted as presented	<b>Carried</b>
BM 03-14-03 Review Of Minutes	Motion put forth and seconded that the May 9 <sup>th</sup> , 2014 minutes be accepted as presented with the following corrections. (Removed from the attendance listing, Lynn Cole and Terry Parsons).	<b>Carried</b>
BM 03-14-09 Strategic Planning	Motion put forth and seconded that the 2014-2017 Strategic Plan be accepted as presented.	<b>Carried</b>
BM 03-14-10	Motion put forth and seconded that the 2013-2014 Annual Report be accepted as presented, noting that the financial detail will be inserted on page four after the Board meets with the External Auditors.	<b>Carried</b>
BM 03-14-11 Audit financial statements	Motion put forth and seconded that the audited financial statements for the year ending March 31, 2014 be accepted.	<b>Carried</b>
BM 03-14-13 Adjourn	Motion put forth to adjourn the meeting at 12:05 p.m	<b>Carried</b>

## Minutes

Call to Order BM 03-14-01	The Board Chair called the meeting to order at 9:00 a.m	
Review of Agenda BM 03-14-02	Motion put forth and seconded that the agenda be accepted as presented  Carried	
BM 03-14-03 Review Of Minutes	Motion put forth and seconded that the May 9 <sup>th</sup> , 2014 minutes be accepted as presented with the following corrections. (Removed from the attendance listing, Lynn Cole and Terry Parsons).  Carried	
BM 03-14-04 Business Arising	There was no business arising from the minutes.	
BM 03-14-05 Chair's Report	<p>The Board Chair verbally presented her report. The following Board members have been appointed and accepted to serve on various Committees.</p> <ul style="list-style-type: none"> <li>• Bonita Lane-McCarthy - Audit Committee</li> <li>• Yordest Andrews - Governance Committee.</li> <li>• Charles Penwell - Audit Committee. (temporarily)</li> </ul> <p>The Board Chair informed the Board that Donna Stone, Gilbert Bennett and the Board Chair will form a Review Committee..</p> <p>The Board Chair informed the Board that the JOB meeting was canceled. The State of Qatar has appointed a new Board Chair, His Excellency Dr. Mohammed Saleh Al Sada and several new members to the Joint OverSight Board.</p> <p>The Board Chair and Vice Chair attended the Atlantic Provinces Canadian Community Colleges networking sessions for Boards held in Moncton on May 15, 2014.</p> <p>ACCC conference was attended by Donna Stone, Jagard Strong and Cheryl Stagg. The Board Chair encouraged Board members to consider attending the Conference that will be held in 2015.</p>	

<p>BM 03-14-07 Consent Agenda President's Report</p>	<p>The President's Report was included with the meeting materials. President Vaughan referred to the report during her summary highlighting:</p> <ul style="list-style-type: none"> <li>• International activities</li> <li>• Student and College Awards</li> <li>• Organizational review</li> <li>• 50+1 celebrations</li> </ul> <p>The President will arrange a presentation on the full scope of international activities the College is involved in for the next Board meeting.</p>	<p style="text-align: center;">ACTION</p>
<p>BM 03-14-08 In-camera</p>	<p>The Board Chair declared the meeting a "Closed session at 10:35 a.m. All staff was asked to leave the meeting. Staff was invited back to the meeting and the Board Chair declared the meeting "Open" at 11:15 a.m.</p>	
<p>BM 03-14-09 Strategic Planning</p>	<p>The Board reviewed the final version of the Strategic Plan.</p> <p>Motion put forth and seconded that the 2014-2017 Strategic Plan be accepted as presented.</p> <p style="text-align: center;"><b>Carried</b></p>	
<p>BM 03-14-10 Annual Report</p>	<p>The Board was advised that the Annual Report will reflect this year's financial statements. The financial data will be inserted upon receipt of the financial statements from the external auditors.</p> <p>Motion put forth and seconded that the 2013-2014 Annual Report be accepted as presented, noting that the financial detail will be inserted on page four after the Board meets with the External Auditors.</p> <p style="text-align: center;"><b>Carried</b></p>	
<p>BM 03-14-11 Audit financial statements</p>	<p>John O'Brien and Barry Griffiths, external auditors from the firm of Grant Thornton LLP, joined the meeting. They presented the 2013-2014 audited financial statements.</p> <p>Motion put forth and seconded that the audited financial statements for the year ending March 31, 2014 be accepted.</p> <p style="text-align: center;"><b>Carried</b></p>	

BM 03-14-12 Next Meeting	The next tentative meeting date is September 26, 2014, to be held in Stephenville.	
BM 03-14-13 Adjourn	Motion put forth to adjourn the meeting at 12:05 p.m. <b>Carried</b>	