College of the North Atlantic Board of Governors' Minutes Sheraton Hotel, St. John's December 14, 2015

In Attendance: Cheryl Stagg

Charles Penwell Mark Bradbury

Bonnie Lane McCarthy

Bob Gardiner
Yordest Andrews
Jamie Goosney
Dominic Lundrigan
Andrew Tobin
Peter Robbins
Trevor Stagg
Erin Everard
Wade Pinhorn
Ann Marie Vaughan

Regrets: Patricia Dicker

Beverley Scott

Staff in Attendance: Geoff Peters, General Counsel

Gary Tulk, (Acting) VP, Corporate Services & COO

John Hutchings

Heidi Staeben-Simmons, Director of Public Affairs

Annette Morey, Director of Finance

Giselle Borden, Executive Assistant to the President

Resolutions

BM 06-15-01	Motion put forth and seconded that the agenda be accepted	C
	Motion put forth and seconded that the agenda be accepted	Carried
Call to Order	as presented.	
BM 06-15-04	Motion put forth and seconded that the Board minutes of	Carried
Review Of Board	October 27, 2015 be accepted with the edit noted above.	
Minutes of October		
27, 2015		
and		
Executive		
Committee Minutes I	Motion put forth and seconded that the Executive Committee	Carried
of November 27,	minutes of November 27, 2015 be approved as presented.	
2015.		
BM 06-15-07	Motion put forth and seconded that the Audit Committee	Carried
Audit Committee	minutes of October 28, 2015 be accepted with the edit noted.	
Minutes of October		
28, 2015		
BM 06-15-08	Motion put forth and seconded to approve the 2016-2017	Carried
2016-2017 Budget	budget and capital priorities as presented.	
Capital Priorities		
BM 06-15-09	Motion put forth and seconded to approve the Marketing	Carried
Marketing Initiative	Initiative as presented.	
BM 06-15-10	Motion put forth and seconded to approve the Consent	Carried
Consent Agenda –	Agenda, consisting of the President' Report and the Quarterly	
President's Report	Financial Statements, as presented.	
& Quarterly		
Financial		
Statements		
BM-06-15-12	Motion put forth and seconded to adjourn the meeting at	Carried
Adjournment 2	2:25pm.	

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Minutes

Call to Order	The Board Chair, Cheryl Stagg, called the orientation session to order at 10:10am.	
Orientation	This Board meeting was split into two different sessions – the morning was an orientation session for new and existing Board members and the afternoon was the business portion of the meeting.	
	The morning session began with each Board member introducing and providing a little background information on themselves. This was followed by the Board Chair providing orientation information to Board members and the President giving a presentation about the College.	
	The orientation session adjourned at 12:20pm.	
BM 06-15-01 Call to Order	The Board Chair called the business meeting to order at 1:07pm.	
BM 06-15-02 Review of Agenda	There were no revisions to the agenda.	
and the second second	Motion put forth and seconded that the agenda be accepted as presented. Motion Carried	
BM 06-15-03 Conflict of Interest	New Board members were provided with a conflict of interest declaration form and asked to sign and note if they had a conflict to declare.	
	All other Board members were asked if they had any new conflict(s) to declare. None were brought forward.	
BM 06-15-04 Review Of Board Minutes of October 27, 2015	There was one revision to the Board minutes of October 27, 2015 – that Mark Bradbury was not present at the meeting and his name be moved to "Regrets".	
and	Motion put forth and seconded that the Board minutes of October 27, 2015 be accepted with the edit noted.	
	Motion Carried	
Executive Committee Minutes	Motion put forth and seconded that the Executive Committee minutes of November 27, 2015 be approved as presented.	
of November 27,	Motion Carried	
2015. BM 06-15-05 Business Arising	All business arising items were covered in this meeting.	
BM 06-15-06	The Board Chair provided a verbal report to the group.	

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Chairs' Report

BM 06-15-07 Audit Committee Minutes of October 28, 2015	The Audit Committee minutes of October 28, 2015 were presented. One edit was noted: Ann Marie Vaughan was not present at this meeting and her name is to be moved from "In Attendance" to "Regrets".	
	Motion put forth and seconded that the Audit Committee minutes of October 28, 2015 be accepted with the edit noted.	
	Motion Carried	ı
BM 06-15-08 2016-2017 Budget Capital Priorities	Motion put forth and seconded to approve the 2016-2017 budget and capital priorities as presented.	
	Motion Carried	j
BM 06-15-09 Marketing Initiative	Motion put forth and seconded to approve the Marketing Initiative as presented.	
	Motion Carried	j
BM 06-15-10 Consent Agenda – President's Report	Motion put forth and seconded to approve the Consent Agenda, consisting of the President' Report and the Quarterly Financial Statements, as presented.	
& Quarterly	Motion Carried	ł
Financial Statements		
BM-06-15-11 Next Meeting	The next two meetings of the Board should take place in April (to approve the decisions around budget) and in June (to approve the audited financial statements and annual report). Exact dates of the meetings are yet to be determined.	
BM-06-15-12 Adjournment	Motion put forth and seconded to adjourn the meeting at 2:25pm. Motion Carried	į

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